

*Alief Montessori Community School*  
**ELEMENTARY CAMPUS**

**Arrival & Dismissal Procedure**  
**School Year 2017-2018**

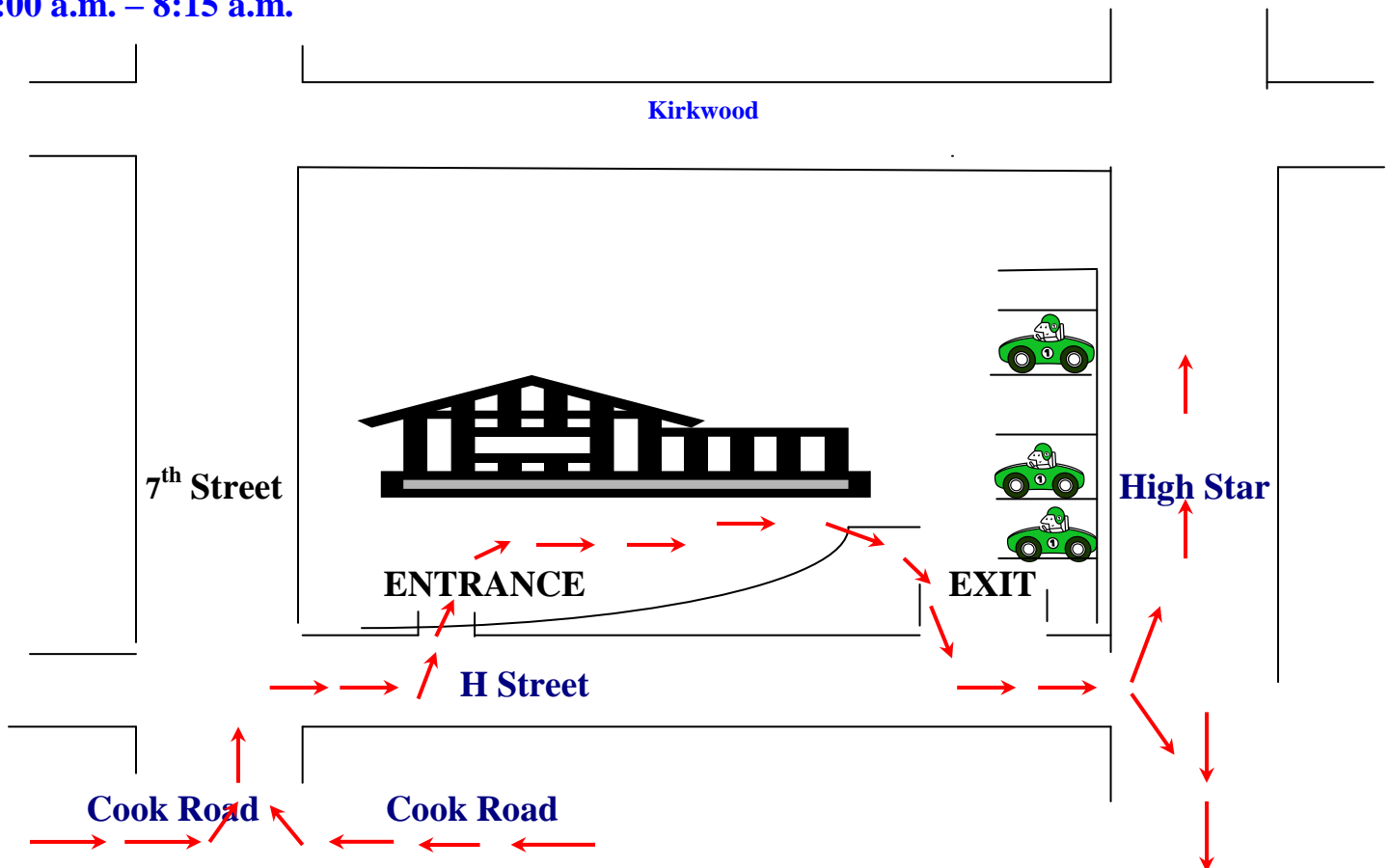
**Please follow the given drop-off and pick-up school guidelines:**  
**If your child is being picked up by another person or daycare service, please inform them of our guidelines.**

**Driving Directions:**      **Follow One-Way Traffic at All Times**

- Please travel from Cook road to 7<sup>th</sup> Street.
- Stay on 7<sup>th</sup> Street in a line.
- Please do not block any private driveways. (Respect the neighborhood)
- Turn right onto H Street. ENTER the parking lot at the 1<sup>st</sup> driveway.
- EXIT the parking lot at the 2<sup>nd</sup> driveway to the left.
- Please EXIT to the LEFT ONLY onto High Star.

**DROP OFF:**      **No cell phone calls allowed during drop-off or pick-up.**

**8:00 a.m. – 8:15 a.m.**



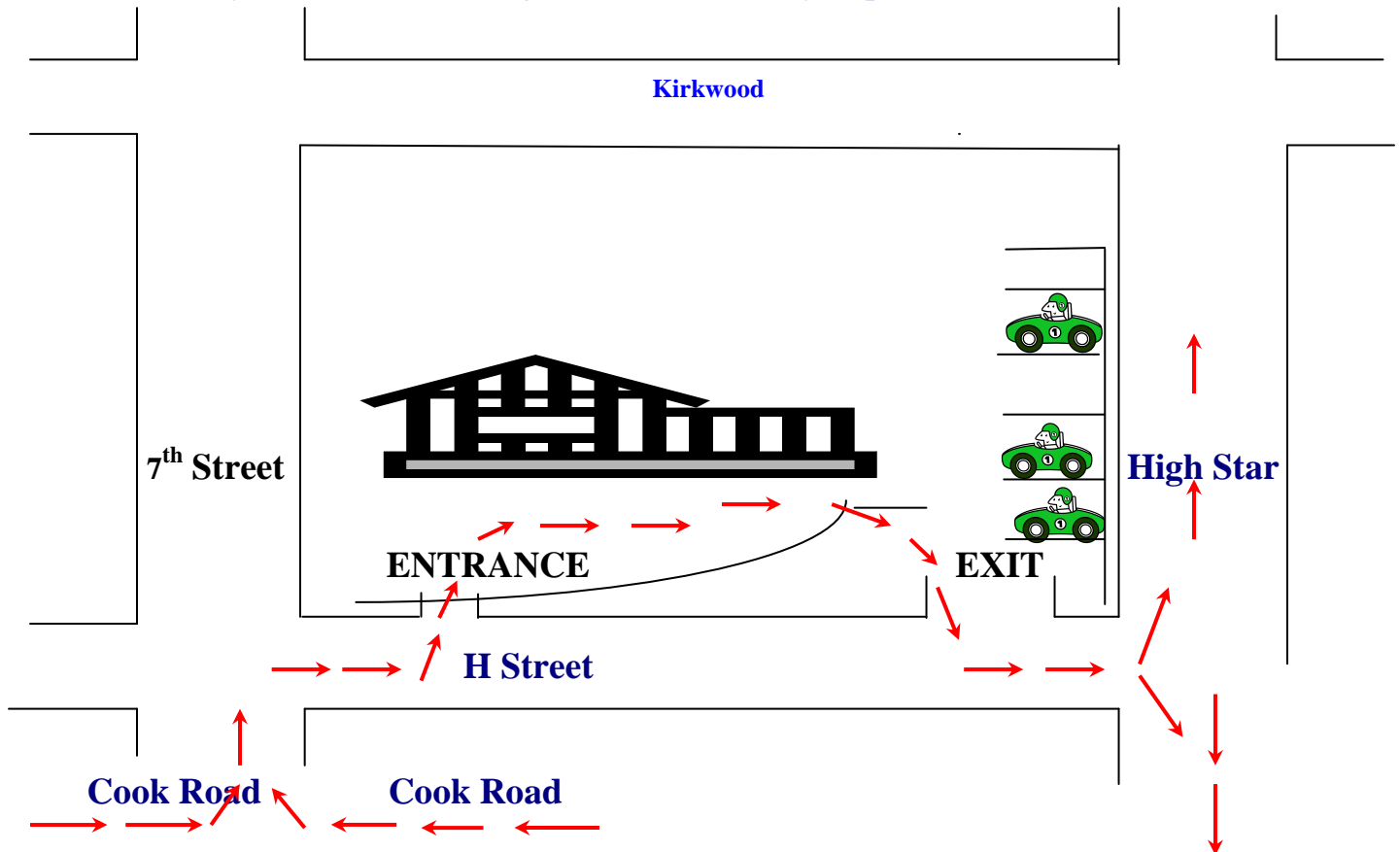
**\*\*\*Map not scaled\*\*\***

**PICK UP: Place your child's name on dashboard of the vehicle.**

**Elementary**

**Monday – Thursday: 3:30 p.m. – 3:45 p.m.      Friday: 2:00 p.m. – 2:15 p.m.**

- **Please practice courtesy at all times.**
- **Please do not block private driveways. (Respect the neighborhood)**
- **Please respect the teacher's or teacher assistant's directions at all times.**  
**You may be asked to continue forward or pull over and re-enter the line if your child has not been dismissed.**
- **Please remain in your vehicle at all times during drop-off and pick-up.**
- **One of the assistants/teachers will bring your child to your vehicle.**
- **Please keep your child with you at all times. Do not enter the school or playground area with your child after dismissal.**
- **Failure to follow the arrival/dismissal procedures will result in 1<sup>st</sup> –Citation and 2<sup>nd</sup> –\$10.00 fine.**
- **Please refrain from entering the school's property with loud music.**
- **Line up on the right side of the street, as shown on diagram below.**
- **Please do not block the traffic.**
- **Make sure your child is wearing a seat belt before you proceed to exit the school.**



We expect at least **300** families during Drop Off and Pick Up intervals.

**It is very important that you abide with the traffic flow and timelines. We appreciate your cooperation and patience.**

**Late Pick-Up Fines: \$1.00 per minute**

**X \_\_\_\_\_ Parent Signature**