

# Alief Montessori Community School

## PRIMARY CAMPUS

### Arrival & Dismissal Procedures

School Year 2016 - 2017

Please follow the **REVISED drop-off and pick-up school guidelines**:  
**If your child is being picked up by another person or daycare service, please inform them of our NEW guidelines.**

#### Driving Directions:

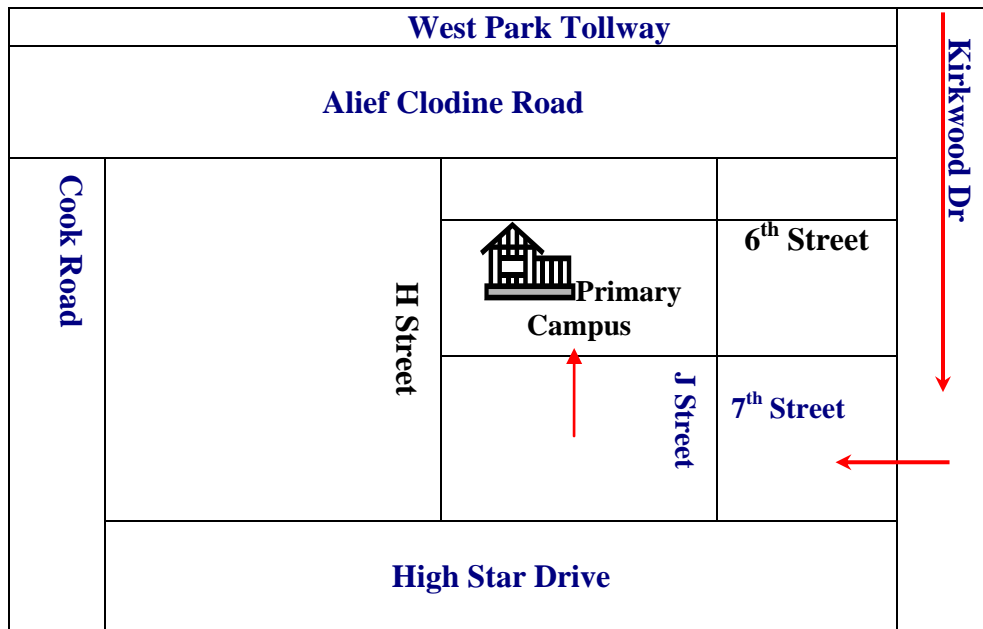
**Follow One-Way Traffic at All Times**

**OPTION #1 (See Option #2 on the back)**

- Please travel from Kirkwood Drive to 7<sup>th</sup> Street.
- Turn onto 7<sup>th</sup> Street.
- Stay on 7<sup>th</sup> Street in a line.
- Please do not block any private driveways. (Respect the neighborhood)
- Please give courtesy to the 1<sup>st</sup> person at STOP sign, even if you wait in line longer than the oncoming vehicle.
- Turn right onto J Street. ENTER the parking lot at the 1<sup>st</sup> gate.
- EXIT the parking lot at the 2<sup>nd</sup> gate to the left.
- Please EXIT to the LEFT ONLY.

**DROP OFF:** **No cell phone calls allowed during drop-off or pick-up.**

8:00 a.m. – 8:15 a.m.



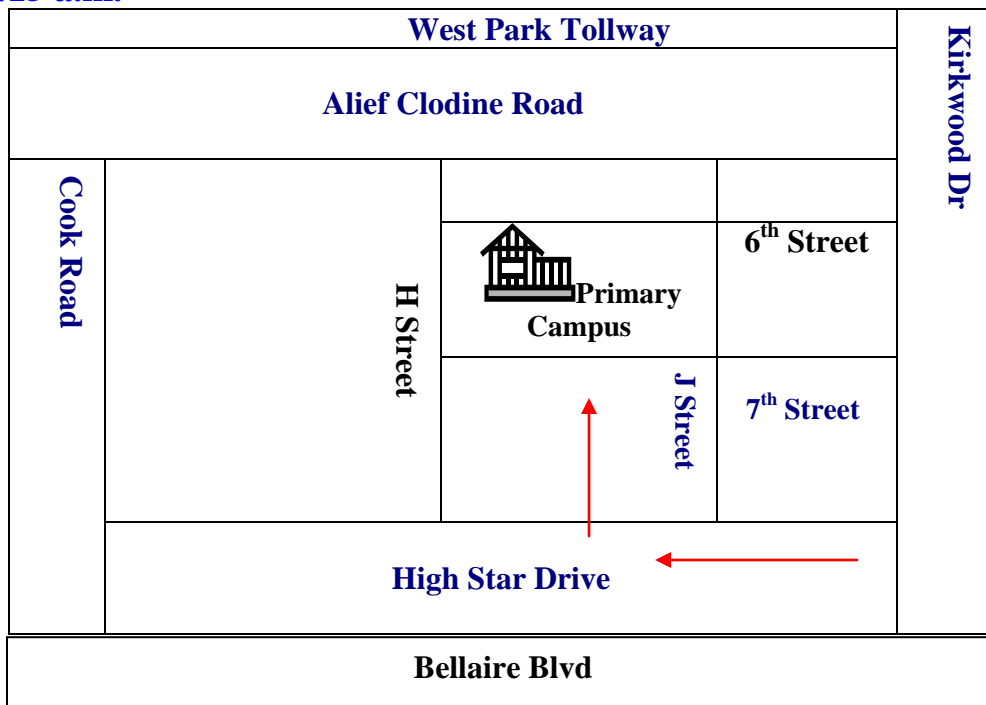
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**OPTION #2**

- Please travel from Highstar to J Street.
- Turn onto J Street.
- Stay on J Street in a line.
- Please do not block any private driveways. (Respect the neighborhood)
- Please give courtesy to the 1<sup>st</sup> person at STOP sign, even if you wait in line longer than the oncoming vehicle.
- ENTER the parking lot at the 1<sup>st</sup> gate.
- EXIT the parking lot at the 2<sup>nd</sup> gate to the left.
- Please EXIT to the LEFT ONLY.

**DROP OFF:** No cell phone calls allowed during drop-off or pick-up.

8:00 a.m. – 8:15 a.m.



\*\*\*Map not scaled\*\*\*

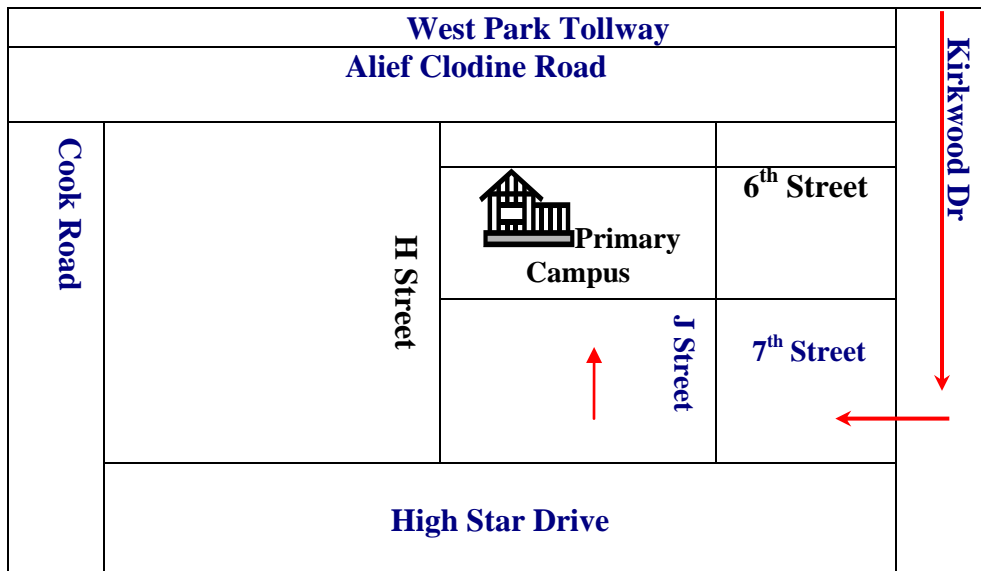
**PICK UP: Place your child's name on dashboard of the vehicle.**

Primary Monday – Thursday: 3:15 p.m. – 3:30 p.m. Friday: 2:00 p.m.-2:15 p.m.

- Please practice courtesy at all times.
- Please do not block private driveways. (Respect the neighborhood)
- Please respect the teacher's or teacher assistant's directions at all times.  
You may be asked to continue forward or pull over and re-enter the line if your child has not been dismissed.
- Please remain in your vehicle at all times during drop-off and pick-up.
- One of the assistants/teachers will bring your child to your vehicle.
- Please keep your child with you at all times. Do not enter the school or playground area with your child after dismissal.
- Failure to follow the arrival/dismissal procedures will result in 1<sup>st</sup> –Citation and 2<sup>nd</sup> –\$10.00 fine.
- Please refrain from entering the school's property with loud music.
- Line up on the right side of the street, as shown on diagram below.
- Please do not block the traffic.
- Make sure your child is wearing a seat belt before you proceed to exit the school.

**OPTION #1 (See Option #2 on the back)**

- Please travel from Kirkwood Drive to 7<sup>th</sup> Street.
- Turn left onto 7<sup>th</sup> Street.
- Stay on 7<sup>th</sup> Street in a line.
- Please do not block any private driveways. (Respect the neighborhood)
- Please give courtesy to the 1<sup>st</sup> person at STOP sign.
- Turn right onto J Street. ENTER the parking lot at the 1<sup>st</sup> gate.
- EXIT the parking lot at the 2<sup>nd</sup> gate to the left.
- Please EXIT to the LEFT ONLY.



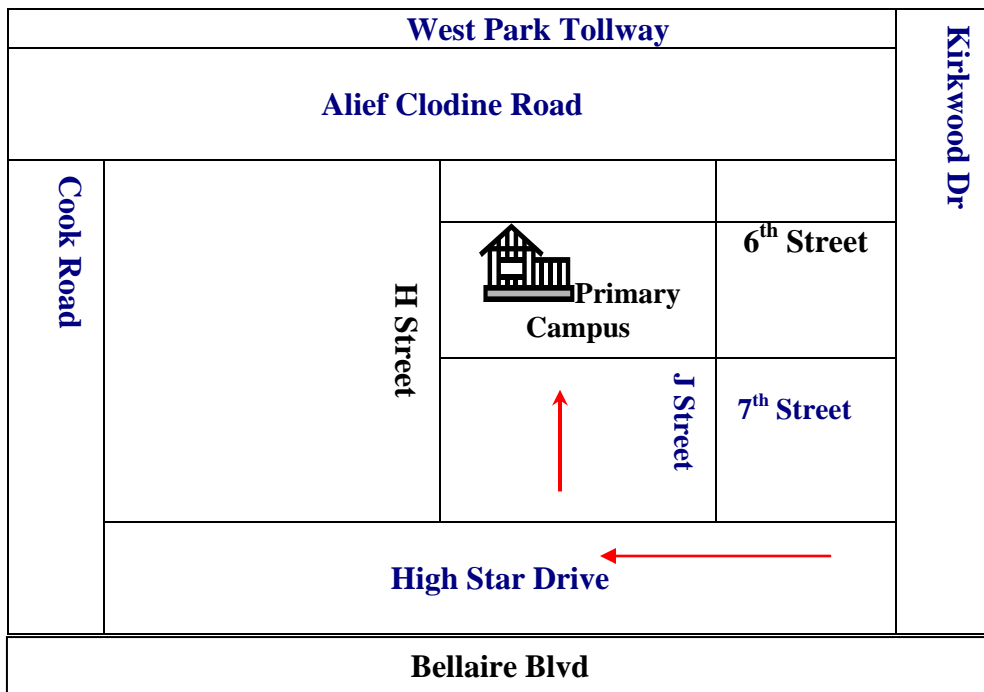
**PICK UP: Place your child's name on dashboard of the vehicle.**

**Primary**

Monday – Thursday: 3:00 p.m. – 3:15 p.m.      Friday: 2:00 p.m.-2:15 p.m.

**OPTION #2**

- Please travel from Highstar to J Street.
- Turn onto J Street.
- Stay on J Street in a line.
- Please do not block any private driveways. (Respect the neighborhood)
- Please give courtesy to the 1<sup>st</sup> person at STOP sign, even if you wait in line longer than the oncoming vehicle.
- ENTER the parking lot at the 1<sup>st</sup> gate.
- EXIT the parking lot at the 2<sup>nd</sup> gate to the left.
- Please EXIT to the LEFT ONLY.



\*\*\*Map not scaled\*\*\*

We expect at least **300** families during Drop Off and Pick Up intervals.  
It is very important that you abide with the **traffic flow** and **timelines**.  
We appreciate your cooperation and patience.  
**Late Pick-Up Fines: \$1.00 per minute**